Opening Date:	March 26, 2015	**Closing Date:**	April 9, 2015
Job Title:	Webmaster II	**Position Type:**	Regular Full Time
PIN:	081932	**FLSA Status:**	Exempt
Location:	Office of Communications and Public Affairs	**Grade/Entry Salary:**	J14 $50,397 - $60,350 **(Depending on Qualifications)**
	Annapolis, Maryland	**Financial Disclosure:**	Yes

Essential Functions: The Webmaster is responsible for maintaining the Maryland Judiciary's Internet and Intranet websites including visual and architectural design, development, and implementation. The position works with content managers and Judiciary personnel to develop and maintain subordinate websites that effectively communicate with end users and meet the needs of customer requests. Edits web pages created by automatic conversion of other documents to correct mistakes made during code generation using web editing software. Designs page layouts and graphics for the website. Assists information technology staff on web-based projects to develop user-friendly web application interfaces. Evaluates new technologies, proposals for new projects, and recommends policies and guidelines as they pertain to the website. Identifies computer hardware and software needs to improve efficiency of website. Diagnoses and corrects problems that arise on the website. Performs other duties as assigned.

Education: Associates Degree (or equivalent credit hours) from an accredited college in information technology or other related field with coursework in web design, development or programming.

Experience: Three years of experience in web page design, development and programming.

Preferred: Experience with Adobe Dreamweaver, Acrobat Professional, and Photoshop, Microsoft Sharepoint and JavaScript. Prior work experience in the field of public information or communication.

Note: Additional years of the above stated experience may be substituted for the required education on a year for year basis.

Skills/Abilities: Knowledge of web development languages such as HTML, XML, JavaScript, Perl and other development and programming tools; Knowledge of server operation systems such as Windows, UNIX, Linux or other web-enabled operating systems; Knowledge of web page authoring, publishing, composition, editing, imaging, conversion and graphic manipulations software; Knowledge of the structure, conventions, functions and capabilities of the Internet; Knowledge of web accessibility standards; Skill in configuring website associated software for efficient and effective web page presentation and performance; Ability to determine layout and optimum functionality/usability on the website; Ability to design, modify, and troubleshoot as needed.

All applicants must complete a Maryland Judiciary Employment Application to be considered for this position (unsigned applications will not be accepted).

Materials must be received in the Human Resources Office at the address below by 4:30 p.m. on the closing date. The Human Resources Department will not be responsible for applications/resumes sent to any other address.

Maryland Judiciary
Human Resources Department
580 Taylor Ave., Bldg. A-1
Annapolis, MD 21401
Email: jobs@mdcourts.gov   (Zip files not accepted)